

*Always Love Yourself Mobile Salon & Spa*  
Ms. Alyce Tipton  
374 Jurach Road  
Colchester, CT 06415  
(860) 367-4426  
E-mail: [alwaysloveyourself@comcast.net](mailto:alwaysloveyourself@comcast.net)  
Web address: <http://www.alwaysloveyourself.com>.

DATE

(Client name)  
(Contact person)  
(Street Address)  
(City, State ZIP)  
(Phone)  
(E-mail)

Dear (Client),

Thank you very much for contacting *Always Love Yourself Mobile Salon & Spa* for your upcoming event. It is our goal to give you world-class service in a timely fashion. Because of the unique requirements of our mobile salon and the costs we incur in providing our services, we need to be assured that all of our staff will be compensated for time and travel.

Please find enclosed our event contract. I would like you to read it carefully. Please note that it is your responsibility to carefully review and make corrections before signing the contract, and to contact *Always Love Yourself Mobile Salon & Spa* with any corrections.

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Again, thank you very much and we look forward to doing business with you in the near future.

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Alyce Tipton  
*Always Love Yourself Mobile Salon & Spa*

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Bride or event coordinator signature

I have read and understand the contract and prices.

## Event Contract

Always Love Yourself Mobile Salon & Spa  
(860) 367-4426

Always Love Yourself Mobile Salon & Spa (“Always Love Yourself”) is a full-service mobile salon, providing beauty and spa services on your event site. It is our goal to give you world-class service in a timely and orderly fashion. In order to accomplish this goal we ask that you go over this contract in full with your Always Love Yourself consultant and sign below when you have agreed to these terms.

1. We require that you place a 55% down payment to hold the date of your event. This down payment is refundable in the event of your cancellation only as follows:
  - a.) If you cancel up to 4 weeks before your event you will receive 25% of your down payment back.
  - b.) If you cancel less than 72 hours before your event you will forfeit your deposit.
  - c.) In the event of a partial cancellation, i.e. if you cancel some, but not all of the contracted services, the cancelled portion will be subject to the same penalty above.
- 2.) All mileage figures calculated below will be based on MapQuest ([www.mapquest.com](http://www.mapquest.com)) directions from 374 Jurach Road, Colchester, CT to your event.
3. A 15% gratuity is added to treatments and services.
- 4.) Always Love Yourself Mobile Salon & Spa is not responsible for loss or damage to any valuables or personal belongings.
- 5.) You must disclose any medical issues you or members of your party may have, such as allergies, pregnancy, etc., to your therapist.
- 6.) You must provide safe access and parking for the mobile spa, which is a 37-foot recreational vehicle.
- 7.) Please make sure that the wedding party have shampooed their hair the night before, and that it is dry the day of the service. For your ease and comfort, you and your party should wear button-down shirts during your services.

**Client information**

Name:

Address:

Phone:

E-mail:

**Event information**

Event date:

M T W Th F Sat Sun (circle day)

Event time:

Event type (e.g. wedding, birthday):

Event location (address, including ,zip )